

## **Project Proposal: CACO Youth Group Committee**

Submitted by Anita Tang

### **Project Summary**

The Cambodian American Community of Oregon (CACO) Youth Committee represents a distinctive and continuous subcommittee within CACO, responding to a vital need for focusing on the often-overlooked adolescent population. In a community traditionally centered around adults and family-oriented events, the Youth Committee emerges as a beacon for middle and high school students.

Our mission is to curate a diverse array of engaging events tailored to this younger demographic. These thoughtfully crafted gatherings are designed with the specific purpose of nurturing connections, inspiring active involvement in the community, and nurturing the development of essential leadership skills. In doing so, the Youth Committee strives to empower and uplift the next generation, ensuring they have the opportunity to flourish within the Cambodian American community and beyond.

### **Project Description**

We are excited to introduce a dynamic pilot project within CACO, a sub-committee with a specific focus on empowering and supporting middle and high school students. Our Youth Group provides a unique platform for young leaders to make a meaningful impact on our community while preparing themselves for future success. As part of the Youth Group, members will engage in various activities, including networking opportunities with their peers, active involvement in the planning events, participation in exciting outings like group hikes, brunch and dinner gatherings, and bowling, and volunteering and volunteering at CACO and community events. Furthermore, our Youth Committee will foster personal development by offering workshops and in-person skill-building experiences to enhance leadership and communication abilities.

Our overarching mission is to nurture the potential leaders of tomorrow within our community. Together, we aim to shape the future leaders of our community while creating memorable experiences.

## Projected Timeline for 2024

Nov-Dec	<ul style="list-style-type: none"><li>● Committee start to organize and do outreach for individuals to join</li><li>● Interest form created and noted</li><li>● Bi-weekly meetings</li><li>● Start projected budget</li></ul>
Jan	<ul style="list-style-type: none"><li>● Prep and finalize for 1st event</li><li>● Promote event</li></ul>
Jan-Dec	<ul style="list-style-type: none"><li>● 4 events planned in one year span every 3 months. Additional events and activities will be added depending on funding and interest</li></ul>
Feb	<ul style="list-style-type: none"><li>● First planned event of 2023 will be planned for February</li><li>● Collect feedback on event</li></ul>
Apr	<ul style="list-style-type: none"><li>● Application and payment for 2024 World Beat Festival in Salem, OR due</li><li>● Volunteer for New Year in the Park Portland, OR</li></ul>
May	<ul style="list-style-type: none"><li>● Second planned event (tentative)</li></ul>
June	<ul style="list-style-type: none"><li>● Table at 2024 World Beat Festival in Salem, OR</li></ul>
Aug	<ul style="list-style-type: none"><li>● Third planned event (tentative)</li></ul>
Nov	<ul style="list-style-type: none"><li>● Fourth planned event (tentative)</li><li>● Review feedback and revalue for improvement for 2025</li></ul>

### Additional Events:

World Beat Festival Salem, OR

New Years in the Park Portland, OR

Watt Cleaning West Linn, OR

Workshops (Skills, career, etc.)

## Projected Budget for 2024

<i>Item:</i>	<i>Requested funds</i>	<i>Additional Information</i>
Stipends	\$9,000	Currently three committee leads* Base stipend \$250 a month (\$25 x 10 hours a month). Additional \$100 stipend for each additional event organized
Promotional Materials/Printing	\$150	
Event Related Expenses	\$3,000	Location rental
Guest Speakers / Workshop Hosts	\$1000	Payment
Permitting and fees	\$200	Deposit for 2024 World Beat Festival
Project Materials	\$500	
<b>Total</b>	<b>\$13,850</b>	

\*Committee leads are Anita Tang, Brian Chut, and Jonathan Prach

### Committee Lead Job Description

The committee leads will serve as the dedicated point of contact between the youth committee and external parties, take charge of event planning, organization, and promotion for all activities related to the Youth Group. Four events within one year span (January - December) are required to be organized, additional events will be compensated by additional stipend.

#### *Responsibilities:*

- Develop and execute a clear and effective strategy to achieve the committee's goals and objectives.
- Organize and facilitate committee meetings, ensuring that they are productive and efficient.
- Act as the main point of contact for committee members, providing guidance, support, and clear communication.

- Collaborate with other teams or departments to ensure the committee's activities align with the organization's mission and values.
- Monitor and track progress toward committee goals and report on performance to the organization's leadership.
- Manage the committee's budget, ensuring responsible and efficient allocation of resources.
- Foster a positive and inclusive team environment, encouraging creativity, innovation, and a strong work ethic.
- Stay updated on industry trends, best practices, and relevant regulations, sharing knowledge with the committee members when necessary.